



Governance Committee

Agenda and Reports

For consideration on

Thursday, 14th March 2013

In Committee Room 1, Town Hall, Chorley

At 2.30 pm

This page is intentionally left blank

07 March 2013

Dear Colleague

GOVERNANCE COMMITTEE - THURSDAY, 14TH MARCH 2013

You are invited to attend a meeting of the Governance Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 14th March 2013 commencing at 2.30 pm.

AGENDA

1 **Apologies for absence**

2 **Minutes (Pages 1 - 6)**

To approve the minutes of the Governance Committee held on 17 January 2013 (enclosed)

3 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4 **Treasury Management - Counterparty Limits (Pages 7 - 10)**

Report of the Chief Executive (enclosed)

5 **Update of the Code of Corporate Governance (Pages 11 - 32)**

Report of the Head of Governance (enclosed)

6 **Standards Update (Pages 33 - 36)**

Report of Monitoring Officer (enclosed)

7 **External Audit Plan as at 31 March 2013 (Pages 37 - 54)**

Report of the External Auditors (enclosed)

8 **Audit Committee Update (Pages 55 - 66)**

Report of the External Auditor (enclosed)

9 **Certification Work Report 2011/12 (Pages 67 - 76)**

Report of the External Audit (enclosed)

10 **Internal Audit Plan 2013/14 (Pages 77 - 82)**

Report of the Head of Shared Assurance Services (enclosed)

11 **Update on the Strategic Risk Register (Pages 83 - 88)**

Report of the Chief Executive (enclosed)

12 **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall
Chief Executive

Dianne Scambler
Democratic and Member Services Officer
E-mail: dianneb.scambler@chorley.gov.uk
Tel: (01257) 515034
Fax: (01257) 515150

Distribution

1. Agenda and reports to all Members of the Governance Committee (Paul Leadbetter (Chair) and Alison Hansford (Vice-Chair), Julia Berry, Graham Dunn, Anthony Gee, Marie Gray, June Molyneaux and Alan Platt for attendance.
2. Agenda and reports to Gareth Winstanley (Grant Thornton UK) and Fiona Blatcher (Grant Thornton UK) for attendance.
3. Agenda and reports to Gary Hall (Chief Executive), Chris Moister (Head of Governance), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
4. Agenda and reports to Peter Ripley (Independent Member) for information.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.